

03.400 Committees

- 03.401 Standing Committees. The standing committees of the Board shall be Academic Affairs and Student Success, Audit, Finance and Facilities, and Strategic and Operational Excellence.
- 03.402 Composition of Standing Committees. Each standing committee shall be composed of not fewer than four members of the Board appointed by the Chairman of the Board. The chairman of the Finance and Facilities Committee shall serve as an ex officio voting member of the Audit Committee.
- 03.403 Advisory Members. No more than three individuals may be appointed as advisory members to a standing non-voting committee. Advisory members may be appointed by the Chairman with the approval of the Committee Chairman and the Chancellor. Advisory members shall serve a one year term commencing on September 1 and terminating the following year on August 31. Advisory members may be reappointed. Advisory members may not vote on any matter before a committee, or make or second any motion before a committee.
- 03.404 Quorum. Three members of a standing committee shall constitute a quorum for the transaction of business at a meeting. Advisory members are not counted in determining whether a quorum exists for a meeting of a committee or determining the outcome of any committee vote.
- 03.405 Appointment of Committee Chairman. The chairman of each standing committee shall be appointed by the Chairman of the Board, unless otherwise ordered by the Board. The chairman of a standing committee shall serve until such time as the Chairman of the Board reconstitutes the committee and appoints a new chairman.
- 03.406 Vacancy by Committee Chairman. If a vacancy occurs in the chairmanship of a standing committee, the Chairman of the Board shall appoint another member to serve as the chairman of the committee.
- 03.407 Authority of Standing Committees. The authority of standing committees shall be subject to action by the whole Board. The committees' actions must be authorized and approved by the Board before becoming effective unless the Board delegates to the committee the authority to act on its behalf.

- 03.408 Duties of the Academic Affairs and Student Success Committee. The Academic Affairs and Student Success Committee shall make recommendations to the Board regarding the academic mission of the UNT System and institutions, as well as policies and resources needed to realize its mission, execute academic strategic priorities, evaluate the quality and integrity of each institution's programs and instructional staff and promote the welfare of students attending any UNT System institution. The Committee shall establish a charter that outlines the scope of the Committee's responsibilities and a timeline each year that provides a scheduled review of all major topics in its scope.
- 03.409 Duties of the Audit Committee. The Audit Committee shall assist the Board in its oversight of the quality and integrity of the accounting and financial reporting practices and financial statements, the internal auditing function and the internal control environment, legal and regulatory compliance disclosure controls and procedures, and compliance with ethical standards. The Committee shall establish a charter that outlines the scope of the Committee's responsibilities and a timeline each year that provides a scheduled review of all major topics in its scope. The Committee initiates System and institution audits and compliance activities as deemed necessary to establish appropriate control processes within the system and ensures that the Board maintains direct access to all audit and compliance reports of the System. The Committee recommends for approval by the Board the hiring, reappointment, removal, and evaluation of the chief audit executive who shall report to the Board through the Committee. The Committee shall approve the internal audit mission statement, charter, and other governance documents related to internal audit activities.
- 03.410 Duties of the Finance and Facilities Committee. The Finance and Facilities Committee oversees the fiscal stability and long-term economic health of the UNT System. The Committee monitors the System's and Institutions' financial operations, debt level and investment performance, requires the maintenance of accurate and complete financial records, approves budgets, and maintains open lines of communication with the Board about the System's and Institutions' financial conditions. The Finance and Facilities Committee shall recommend to the Board any required actions concerning namings, acquisition or disposition of real property and mineral interests, the adoption or modification of capital improvement plans and master plans, and approval of contracts required by the Regents Rules. The Committee shall establish a charter that outlines the scope of the Committee's responsibilities and a timeline each year that provides a scheduled review of all major topics in its scope.

03.411 Duties of the Strategic and Operational Excellence Committee. The Strategic and Operational Excellence Committee is responsible for reviewing and making recommendations to the Board regarding System strategic planning, execution and progress, financial support of the strategic plan, and the evaluation of customer satisfaction and the effectiveness and efficiency and quality of system wide shared services and other key operational activities. The Committee shall establish a charter that outlines the scope of the Committee's responsibilities and a timeline each year that provides a schedule review of all major topics in its scope.

03.412 Other Committees. The Chairman may appoint, or a majority of the members of the Board may vote to create, such other standing and special committees as are necessary for conducting Board business.

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